25X1

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Week Ending 7 June 1988

25X1

1. Status of Tasks Assigned by Senior Management:

2. Major Events That Have Occurred During the Preceding Week:

25X1   a. CONIF input 143 contracts and 150 amendments into its system
during this reporting period.

25X1
25X1   b. On 2 June, _____, Chief, Contract Team, Directorate
of Intelligence, and _____ OL/PMS, visited James
Benson, President, Compusearch Corporation, for the purpose of a
preliminary review of the health and viability of the corporation.
They are on the Contract Team Automation Working Group which is
about to recommend in its final report that FARA (a Compusearch
software product) be adopted as a standard for all OL contract
teams. Compusearch is a small, young corporation and OL/PMS wanted
some assurance about its prospects. Its management and accounting
systems need improvements (which are planned) but, at this point,
25X1   _____ believed that overall Compusearch has a
good work force, good products, and a management team that is
25X1   capable of developing needed management systems.

25X1

SUBJECT: OL/PMS Weekly Report for the Period Ending 7 June 1988

25X1
25X1   c. [   ] is continuing to meet and work with Mary
[   ] Information and Management Support Staff, coordinating and
implementing the new schema for the NOMAD database that will consist
of procurement personnel assignments, grade, training records, etc.
25X1   [   ]

25X1   d. [   ] represented OL at the Industrial Review Panel
meeting on 2 June. He reported that seven cases were reviewed and
25X1   adjudicated. [   ]

          e. On 26 May, OL/PMS coordinated and sponsored a workshop
entitled "Procedures for Disclosure of Records under the Freedom of
25X1   Information Act." [   ] Office of Information Services,
25X1   presented this workshop to 40 procurement personnel. [   ]

3. Upcoming Events:

          On 9 June, OL/PMS is sponsoring a workshop entitled "Staying Out
25X1   of Trouble -- Ethics in Government." [   ] will conduct
25X1   this workshop. [   ]

4. Management Activities and Concerns:

          OL/PMS will continue to keep management apprised of any
25X1   significant activities or concerns as they arise. [   ]

C O N F I D E N T I A L